

LOCAL ORDINANCE OR BID/RFP PREFERENCE REQUIREMENTS

- Is this Local Ordinance applicable to this type of purchase?
- Is there a dollar threshold for the requirement?
- Is there a threshold based upon the number of employees?

Local Ordinance	Supplies	NonProfessional Service	Professional Service	Public Project / Construction
Business Operations Tax Certificate. (aka "BOTC") ¹	Applicable to any person or firm conducting business within or with the City of Sacramento. Exception: Non-Profit Organizations & Government Agencies			
Living Wage Ordinance (aka "LWO") ²	NOT applicable.	Applicable. \$250,000 or more. ³ At least 25 full and/ or part time employees. Applies to sub-contractors. ⁴	NOT applicable.	
Non-Discrimination in Employee Benefits (aka "Equal Benefits Ordinance" or "EBO") ⁵	Applicable. Greater than \$250,000. All agreements regardless of the number of employees. Does NOT apply to subcontractors.			
Drug-free Workplace ⁶	NOT applicable			Applicable. No min/max dollar requirements. All agreements regardless of the number of employees.
Considering Criminal Conviction Information in the Employment Application Process (aka "Ban-the-Box") ⁷	NOT applicable.	Applicable. \$250,000 or more. ³ At least 20 full and/or part time employees. Applies to subcontractors. ⁸		

¹ Pursuant to Sacramento City Code Chapter 3.08

² Pursuant to Sacramento City Code Chapter 3.58

³ Also applies if the contractor was previously awarded a contract or contracts for services or public projects totaling \$250,000 or more during the previous twelve (12) months. It is the contractor's responsibility to determine whether this aggregate value is \$250,000 or more and to notify the City in writing whenever this is the case.

⁴ If the amount of the subcontract is at least 25% of the contract amount **-or-** less than 25% if the subcontractor has at least 25 full- or part-time employees.

⁵ Pursuant to Sacramento City Code Chapter 3.54

⁶ Pursuant to Sacramento City Council Resolution no. 90-498

⁷ Pursuant to Sacramento City Code Chapter 3.62

⁸ If the amount of the subcontract is at least 25% of the contract amount **-or-** less than 25% if the subcontractor has at least 20 full- or part-time employees.

LOCAL ORDINANCE OR BID/RFP PREFERENCE REQUIREMENTS

- *Is this Bid/RFP Preference applicable to this type of purchase?*
- *Is there a dollar threshold for the requirement?*
- *Is there a threshold based upon the number of employees?*

<i>Bid/RFP Preference⁹</i>	Supplies	NonProfessional Service	Professional Service	Public Project / Construction
Local Sales Tax 1% Bid Preference¹⁰	Applicable. No min/max dollar requirements.	Applicable ONLY to taxable MATERIALS bid as a separate line item or items.	NOT applicable.	
Local Business Enterprise 5% Bid Preference (aka "LBE")¹¹	Applicable. Less than \$250,000 only. All agreements regardless of the number of employees.		Applicable. No min/max dollar requirements. All agreements regardless of the number of employees.	Applicable. Less than \$250,000 only. All agreements regardless of the number of employees.
Local Business Enterprise Participation Requirement (aka "LBE")¹²	NOT applicable.	Applicable. \$250,000 or more. All agreements regardless of the number of employees. May include subcontractors to meet requirements.		
Sustainable Procurement Policy 5% Bid Preference (aka "SPP")¹³	Applicable. \$50,000 or less. All agreements regardless of the number of employees.	Applicable ONLY to taxable MATERIALS totaling \$50,000 or less & bid as a separate line item or items.	NOT applicable.	

⁹ Local Bid/RFP preferences do not apply to those purchases made with Federal grant funds or other grants that prohibit local preferences

¹⁰ Pursuant to Sacramento City Code Chapter 3.56.020 B

¹¹ Pursuant to Sacramento City Code Chapter 3.64.010

¹² Pursuant to Sacramento City Code Chapter 3.64.020

¹³ Pursuant to Sacramento City Council Resolution no. 2000-551 and City Policy Number AP-4003